



Alpha Gamma Delta Foundation

Philanthropy Coordinator Responsibilities

The Alpha Gamma Delta Foundation would like to thank you, in advance, for your help with the “On the Move” Program. As your chapter’s Philanthropy Coordinator, you will lead your chapter in this collegiate giving program *only* through your weekly chapter meetings.

We ask that each week you provide a friendly reminder to your sisters during your chapter meeting about giving to “On the Move”. Below you will find sample text that you can use during your report at your chapter meeting.

***Each week, before your chapter meeting you can go to www.agdonthemove.org and check to see where your chapter’s car is in the running and that week’s drawing gift (each week a drawing will take place for a new item. Those who gave their \$19.04 donation will automatically be entered in to win that week’s prize.)*

SAMPLE TEXT

Week One

“Hopefully you all received an email from the ΑΓΔ Foundation that included an animated presentation about the ‘On the Move’ Program. If you did not already donate \$19.04, I encourage you to do so. This will help move our chapter car under the ‘Who’s Winning’ page, where all Alpha Gam chapters are listed and participation will be tracked.

If you have no clue what I am talking about right now raise your hand and I will forward you the email.” (*Collect names of who did not receive the email and then send it onto them.*)

Week Two - Six

“Thanks to everyone who already donated \$19.04 to ‘On the Move’, our car is in ____ place. Last week’s drawing winner was from ____ chapter. This week’s drawing prize is ____.

If you did not get the weekly email you can go to www.agdonthemove.org to view the presentation, make your donation and see this week’s prize!

Imagine the difference if *all* of us participate and get ‘On the Move!’ Plus you will get a neat little ΑΓΔ travel jewelry case as a special thank-you for participating!

This is our opportunity to give back to Alpha Gam and help our sisters. By giving \$19.04, which is less than \$3.25 a week during this 6 week program, we can really make an impact.”

Notes to the Philanthropy Coordinator

- If any of your sisters did not receive the weekly email and you would like them added to the send list (*not used for anything other than this program*), please email Jamie Sheriff at jsheff@alphagammadelta.org with your sisters name and email address.
- The “On the Move” Program runs from October 3 – November 14.
- Weekly prize drawings run from Friday afternoon to the following Friday afternoon.
- There is no limit to the amount of times a sister can make a \$19.04 donation, automatically entering them into that week’s prize drawing.
- This program is for ALL collegiate members. Please make it clear to your sisters that EVERYONE can participate, no matter if they are studying abroad or on probation.
- In the Fraternity’s Philanthropy Coordinator Handbook it states that one of your responsibilities is to share a Foundation program. This year we combined our *Foundation Focus* mailing, which included a chapter activity that provided information about the Foundation, in with the “On the Move” Program. Please use this program to fulfill your Philanthropy Coordinator’s duties.

- Sisters can make their donation online or with a check made payable to the Alpha Gamma Delta Foundation. Please note on the memo line that this donation is for the “On the Move” Program (to be sure they receive their thank you gift). These checks can be sent to 3905 Vincennes Road, Suite 105, Indianapolis, IN 46268.
- If donations are sent to the Foundation office, the drawing being held the week it is received, will be the drawing that the individual will automatically be entered into.
- All thank you gifts will be sent to the address on file with the Fraternity.

QUESTIONS? / NEED HELP?

The Foundation staff is here to assist you. Please email Jamie Sheriff at jsheriff@alphagammadelta.org or call 317-879-9328.